

Title VI of the 1964 Civil Rights Act

Title VI of the Civil Rights Act of 1964 (42 U. S. C. 2000d-20 00d-4) prohibits discrimination based on race, color or national origin in programs or activities receiving federal financial assistance. This title of the Civil Rights Act of 1964 is the federal law that protects persons from discrimination because of their race, color or national origin in programs that receive federal financial assistance and are inclusive of the distribution of funds and/or services that the programs provide.

It is the policy of Stewart County, Tennessee to ensure that:

"No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

The following steps should be taken to file a Title VI complaint:

- ☐ It should be written and include your name, address and telephone number. **Your complaint must be signed and filed within 180 calendar days of the alleged discriminatory act.** If you are filing on behalf of another person, include your name, address, telephone number and your relation to that person (for example: friend, attorney, parent, etc.).
- ☐ The name and address of the agency, institution or department you believe discriminated against you.
- ☐ How, why and when you believe you were discriminated against. As much background information as possible should be included about the alleged acts of discrimination. Include names of individuals who you allege discriminated against you, if you know them, as well as any other relevant information.
- ☐ The names of any persons, if known, that the investigating agency could contact for additional information to support or clarify your allegations.

Once a complaint is filed, it will be forwarded to the appropriate agency for review. If the complaint is filed by an internal party, the department does not have jurisdiction to hear such a complaint. Therefore, the department will forward internal complaints to the appropriate agency having jurisdiction to review the complaint.

If the complaint is filed by an external party, it will be reviewed for validity by the Department's Title VI Complaint Officer, **Margie Smith**. If the complaint is valid, the Title VI Complaint Officer / Title VI Coordinator will investigate the issues brought forth in the complaint and attempt to resolve the complaint. If negotiations to correct a violation are unsuccessful, enforcement proceedings may be initiated.

The Department's Title VI Coordinator **Margie Smith** provides general information, training and monitoring of the Department's compliance regarding Title VI.

For more information, please contact Title VI Complaint Officer / Title VI Coordinator **Margie Smith** at (931)232-3100.



**STEWART COUNTY GOVERNMENT
TITLE VI INITIAL COMPLAINT FORM**

Name of Complainant: _____

Involved Organization: _____

Date of Complaint: _____

Nature of Complaint (Facts):

Resolution (if any):

Name of Title VI Coordinator: _____

Date Copy was Forwarded to the Title VI Director: _____

Signature: _____ Date: _____

STEWART COUNTY GOVERNMENT

Title VI Nondiscrimination Statement
Título VI Declaración de Prohibición de Discriminación

Stewart County Government ensures compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, part 21; related statutes and regulations to the end that no person shall be excluded from participation in or be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation on the grounds of race, color, or national origin.

Stewart County Government asegura el cumplimiento del Título VI del Acto de Derechos Civiles de 1964; 49 CFR, Parte 21, relacionados estatutos y normas para asegurar que ninguna persona sea excluida o discriminada, o que se le nieguen los beneficios de cualquier programa o actividad la cual reciba ayuda financiera federal del Departamento de Transporte de los Estados Unidos sin importar su raza, color, o origen nacional.

Any person who believes he or she has been discriminated against can file a complaint with the appropriate agency:

Cualquier persona que crea que ha sido discriminada puede presentar una queja ante la agencia correspondiente:

If you feel your rights have been violated under Title VI of the Civil Rights Act of 1964, you can file a complaint at any of the agencies listed below.

Si cree que se han violado sus derechos según el Título VI de la Ley de Derechos Civiles de 1964, puede presentar una queja en cualquiera de las agencias que se enumeran a continuación.

Stewart County Government
Margie C. Smith
Title VI Coordinator
226 Lakeview Drive
Dover, Tennessee 37058
931/232-3100

TN Dept of Transportation
Civil Rights Division
William R. Snodgrass TN Tower
312 Rosa L. Parks Avenue
15th Floor
Nashville, TN 37243-0347
888.370.3647

FHWA Office of Civil Rights
1200 New Jersey AVE, S.E.
8th Floor E81-314
Washington, DC 20591
202.366.0693

FTA Office of Civil Rights
Title VI Coordinator
East BLD, 5th Floor - TCR
1200 New Jersey AVE, S.E.
Washington, DC 20590
888.446.4511

Federal Aviation
Administration
Office of Civil Rights, ACR-1
800 Independence AVE, S.W.
Washington, DC 20291

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